



(An Autonomous Institution under MoE, Government of India)
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11.12.2024

Minutes of Pre-Bid Meeting

Tender Notice No.	IIITDMK/24-25/SP/Camera/022 Dt02/12/24
Brief Description of Tender	Supply and Installation of CCTV Camera and Supporting Accessories
Date and Time of Pre-bid meeting	11th December 2024 – 11:00 HRS at IIITDM Kancheepuram / Hybrid Mode Meeting ID – https://meet.google.com/xpq-ucyw-uiw

1. At the outset, the committee welcomed all the Members and the representative of the Prospective Bidders and briefed in general the scope of the tender and on the salient features of the tender.
2. The following queries raised by the bidder during the meeting:

Content of Para / Clause under reference as per bid document	Queries/Suggestions	IIITDM Response
Page No: 18, Item -06	Item – 06 VIDEO MANAGEMENT SOFTWARE (VMS) (Qty - 01 No)	This may be read as Item – 6 Surveillance HDD (Qty – 10 Nos)
Page No: 06 (SI No: 10)	10. Make in India Policy	Class I and Class II local suppliers are eligible to participate in the tender. Preference is given to Class I Local Suppliers in the Public Procurement Policy (Preference to Make In India) Order 2017.
EMD	Payment proof for EMD of Rs.77,000/- or a valid MSME Registration Certificate for EMD exemption must be attached. Bid Security Declaration form (Annexure-2)	Payment proof or a valid MSME Registration Certificate for EMD exemption (FY 2024-25) must be attached. <ul style="list-style-type: none">• The EMD exemption is strictly available only to Micro and Small Enterprises as defined under the MSME Act.• Submissions without the above documentation will not be considered for EMD exemption.

- These minutes of pre-bid meeting shall form the part of bid document/Agreement.
- Rest of the terms and conditions and specifications of the bid document shall continue to remain same.
- The above amendments/ clarifications are issued for the information for all the intending bidders.
- The submission of bid by the firm shall be construed to be in conformity to the bid document and amendments/ clarifications given above.

3. The other terms & conditions of the notice issued on our IITDM Kancheepuram website www.iitdm.ac.in and CPPP portal will remain unchanged. No more correspondence in this regard will be entertained. All the Prospective Bidders are required to take cognizance of the proceedings of the Pre-Bid Conference before submitting their bids as stipulated in the Bidding Documents.
4. The meeting ended with vote of thanks to the Chair.

**Sd/-
Indenter / PIC**

**Sd/-
Registrar
IITDM Kancheepuram**